

## 2001/02 CLSA CATALOG RECORD ENRICHMENT GRANTS

### INFORMATION

As more public library patrons become accustomed to searching reference and full-text databases at libraries, as well as using bibliographic access tools on the Internet such as Web-based bookstores, the limited amount of traditional descriptive information in many public library catalogs is becoming more obvious to those libraries' users. These patrons are expecting more descriptive information about a book before requesting it, whether from their own or another public library, especially if they are accessing the online library catalog from a remote site. As a result, libraries are being pressed to enhance online catalog access to their book collections by providing additional descriptive and visual information. The additional information may include, for example:

- Tables of contents
- Book summaries
- Author notes
- Fiction and Biography profiles
- Book reviews
- Book cover images

Patrons also benefit from using up-to-date, current headings in the catalog to access records. Projects to reauthorize main entries and subject headings in the catalog database are also eligible for funding under this grant program.

If there are more applications for catalog record enrichment grants than state funds available, various factors will be considered in determining grant award priorities, including, but not limited to:

- The availability of the enriched/enhanced library records via Z39.50 protocol either by direct Internet access to the local server or via a CLSA/Library of California supported regional gateway server
- The library's participation in the CLSA Interlibrary Loan program
- The library's ratio of loans to borrows – Preference given to high net lenders
- In cases where a catalog database is shared by several libraries, one grant may be awarded per shared database

The state will match, dollar-for-dollar, local funding for the grant project up to \$10,000, for a total of \$20,000 for the grant project. **Both state and local monies must be expended by June 30, 2002.** Library directors will be required to file a report at the conclusion of the project and to certify that local funds equal to at least 100% of the state funds granted have been spent or encumbered by June 30, 2002.

This grant is intended for purchase of enriched or enhanced records. Subscription or lease plans are not eligible.

If you have questions, please contact Tom Andersen at (916) 653-7391 or [tandersen@library.ca.gov](mailto:tandersen@library.ca.gov).

## APPLICATION

### CALIFORNIA LIBRARY SERVICES ACT STATEWIDE DATA BASE PROGRAM

#### 2001/2002 Targeted One-Time Grants

**Catalog Record Enrichment/Enhancement Grant (100% match of state to local funds—up to \$10,000 state funds available per grant, for a total of up to \$20,000 combined state and local funds per grant project)**

**Please complete Parts 1-3 below.**

#### Part 1.

Date of application: \_\_\_\_\_

Name of library: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### Part 2.      **Grant Proposal**

Responses to each of the bulleted items below **are required, but need not be lengthy**. Please provide simple, concise responses.

##### A.      Expected Benefits

- Describe how enriching/enhancing records in your library's catalog database will enhance use by your patrons and promote resource sharing and benefit other libraries. Describe your criteria for selecting which catalog records will be enriched/enhanced. Describe the specific enhancements to be implemented.
- Indicate how many records will be enriched/enhanced as part of this grant, and when these records will be made accessible to your primary users and those of other libraries.

B. Workplan

- Describe the method(s) and vendor(s) you intend to use to enrich/enhance the catalog records and the quality standards you expect to be met.
- Describe the qualifications of any staff who may be assigned to this project.
- Describe any plans for future catalog record enrichment/enhancement beyond the scope of this grant project. Also describe how this project will be coordinated with local cataloging procedures for newly acquired materials.

C. Implementation Calendar

- Provide an implementation calendar showing key events and responsible parties, with all matching state and local funds being encumbered or expended by June 30, 2002.

D. Budget

- Present a budget for this project, including all matching state and local funds and amounts paid to vendors.

(please continue to Part 3)

### Part 3. Certification

I hereby certify under penalty of perjury: That I am the duly authorized officer of the applicant herein, that this statement of eligibility is in fact all true, correct, and in accordance with the law and that payment has not already been received for catalog record enrichment.

Library Name: \_\_\_\_\_

(signature of Library Director or Fiscal Agent)

(date)

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(print name)
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(title)

Return CLSA Catalog Record Enrichment grant application with original signature to:

Mickie Potter  
California State Library  
CLSA Program Office  
P.O. Box 942837  
Sacramento, CA 94237-0001

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*Catalog Record Enrichment grant*

*For CLSA staff use only*

Amount awarded: \_\_\_\_\_

Approval: \_\_\_\_\_  
(CLSA Program Coordinator)

Date: \_\_\_\_\_